



We are excited that you will be joining us at Summit Debate in DES MOINES, IOWA home of National Debate Forum PF, Policy and LD, Interprod and EXL! Here are some important reminders for you. Please read everything carefully:

What to expect when you arrive?

Students should arrive on Friday, July 28, 2017

Registration will take place in the lobby of the **Barker Residential Hall** on the campus of Simpson College. Registration will be open from 10:00 a.m. -4:00 p.m. Students who arrive early via airport shuttles will be checked into their rooms and then come down for registration. Families that are driving students to campus should wait until registration opens at 10:00 am. Parking is available in the surface lot located next to Barker Hall.

We can make limited exceptions for families that have a great distance to travel and need to drop students off early on Friday, July 28th and those families should contact us in advance to set that arrangement up. For students that arrive after 4:00pm, we will register you and then fit you into the scheduled activities (this is not recommended). We are asking that all commuters arrive by 4:00 p.m. on Friday, July 28th.

IMPORTANT NOTICE: If you have NOT submitted the TRAVEL and HEALTH forms at this time PLEASE SUBMIT THE FORMS RIGHT AWAY. (Students without processed and completed forms by July 1, 2017 will be dropped from camp!)

Please complete and e-mail the forms back to info@summitdebate.com. If you have submitted all forms and copies of itineraries (needed for travel form) and copies insurance card (need for health form), please disregard this notice and thank you.

In the dorms:

Barker Hall Residential Hall has double dorm rooms (two twin size beds, two dressers, two desks, and a closet for hanging clothes but students should bring hangers), and a shared bathroom/shower area on each hallway, with multiple private shower /bathroom stalls and they are air conditioned. The residential hall will have 24-hour security and the main entrance area is locked between the hours of 9pm and 8am. There is also 24-hour security and supervision in the dorms. We have two full time residential life staff members, who are dedicated to supervision and the health and wellness of the students in the program; we also have supporting faculty for dorm supervision in the evening hours after classes and throughout the day. **There will be a linen package that includes: a pillow, sheets, pillowcase, towel, washcloth and blanket. Students who are residents will be provided all their meals in the dining hall, located next to Barker Hall and students that are commuters will receive lunch and dinner. There is a food court and many local eateries within one block of campus, where commuters and residents may check out to visit.**

Roommate Requests must have been noted on the travel form to be guaranteed.

Internet Access:

There is wireless Internet service and all students should have laptop or iPad to the institute, as we will not have access to a computer lab. There will be laptop and printing stations in the Summit Debate office at Barker Hall, if a student does not have a laptop to bring to institute. All students should bring a flash drive to save their work for printing later. Summit Debate will provide paper and access to free copying for all printing and copying needs. A laptop is highly recommended.

What to Pack:

Students should pack toiletries, casual clothing (shorts/t-shirts), umbrella, sweatshirt, extra bath towel, one competition outfit for showcase rounds, timer that counts up in minutes and seconds, paper, pens/pencils, and any other office supplies that students feel are necessary for preparation in their event. Students in Extemporaneous Speaking do not need to bring files, unless they choose to do so. Barker Hall has several washer and dryers available for students to use when they are at camp. **They are free of charge and Summit Debate will provide laundry detergent and dryer sheets.**

Receiving Mail and Packages:

From July 28th-August 4th mail can be sent to participants. Please use the following format for the address: **Name of student, Summer Conferences, Summit Speech and Debate Summer Program, 701 North C Street, Indianola, Iowa 50125. The is no mail on Saturday or Sunday** and all mail is sent to a central mail room on campus and then brought to the dorms to be distributed through the Summit Debate Office in the Barker Residence Hall. Any mail received after August 4th will not be delivered to the student and we cannot guarantee that the Simpson Mail room will be able to forward the mail.

Prep Work:

Please review e-mails from program directors about lab requirements. These e-mails will be sent 2 weeks prior to camp. Please pay attention to your e-mail during this time. If you have any questions about the individual programs and placement please e-mail: Steve Schappaugh steve@summitdebate.com for NDF LD and NDF PF; Jenny Cook jenny@summitdebate.com for InterProd, OO and EXL.

Shuttle Service Only Available on Regular Arrival Day July 28th and Departure Day August 6th:

If you are arriving to Des Moines International Airport and have requested our shuttle service, we will meet you in the baggage claim area. Faculty meeting students will be holding large Summit Debate signs and should be visible to students when they are in the baggage claim area. Students who do not immediately see a Summit Debate faculty member should wait in the baggage claim area for a faculty member to arrive. If after ten minutes, please call (954) 593-2974 and a faculty member will be immediately dispatched to your location. Students arriving by train are responsible for their transportation to and from the dorms.

Arriving By Car/Parking:

Parents who are dropping students off at the dorm will find parking in the parking lot next to Barker Hall at Simpson College. Parents will be permitted to go up to the dorm rooms on arrival and departure day, but will not be permitted to visit during the camp unless we have advance notice and a guest pass. This is for the safety and security for all the resident students.

Final Tuition Payment:

Final tuition payments should be made with a check payable to Summit Debate and placed in the hands of an overnight carrier or priority mail so that it reaches us in Fort Lauderdale right away. If you need an extension, please feel free to contact Dario Camara, our Operations Director via e-mail at info@summitdebate.com if you are already on a payment plan, you can still continue to make your scheduled payments.

If you have any questions or concerns or need further information please do not hesitate to e-mail us at info@summitdebate.com or just give us a call at 954-593-2974.

Thank you!

Jenny Cook
Executive Director

Steven Schappaugh
Debate Director

David Kraft
Executive Director

Dario Camara
Operations Director

SUMMIT DEBATE | Health History Form | 2017 | IOWA

NAME: _____ [Last Name, First Name]

Institute: NDF INT EXL

Event:

Clearly and neatly complete all sections

Return this form with a photocopy of your insurance card via e-mail to: info@summitdebate.com or via regular mail to: SUMMIT DEBATE, 6511 Nova Drive #279, Davie, FL 33317, by July 1, 2017

Section I:**Health Concerns: Does your child suffer from any of the following?***(Check the appropriate box and list any concerns that we should be aware of)*

- Ear infections No
- Depression No _____
- Rheumatic Fever No _____
- Asthma No _____
- Convulsions/Seizures No _____
- Diabetes No _____
- Heart Condition No _____
- Allergies
 - Hay Fever _____
 - Insect Stings _____
 - Penicillin _____
 - Aspirin _____
 - Food _____
 - Environmental _____
 - Other _____

Please check the following that your child has had:

- Chicken Pox
- Measles
- Mumps
- Other _____

Section II: Please answer the following medical related questions, to assist us in seeking treatment for any illness or injury:

List any operations or serious injuries:

List any chronic illnesses:

List any prescription drugs student will need to take while at the institute and the student will have these medications in their possession: _____

(Remember that prescription medication must accompany student in the original container with the physician's orders on the label. If your child is in possession of a prescription drug that is a controlled substance, it will be mandated that Summit Debate Administration keep the medication and distribute the medication to the student. There must be full disclosure at registration about the prescriptions that students have brought to institute)

List any special dietary concerns.

Has anything happened recently in your child's life that our administration should be made aware of?

Does your child have "activity" limitations? No

If so, please advise our staff how you would like us to respond to those limitations.

Are there any other health concerns?

AGREEMENT REGARDING OVER THE COUNTER MEDICATIONS:

SUMMIT DEBATE WILL PROVIDE THE FOLLOWING, IF NEEDED: Tylenol, Advil, Aleve, Cough Drops, Cough Medicines (Day and Night formulas), Benadryl, Tums/Roloids and Immodium AD. ALL OTHER MEDICATIONS WILL NEED TO BE PURCHASED BY THE STUDENT.

PLEASE CHECK OFF THE BOX REGARDING YOUR PREFERENCE TO ADMINISTERING THESE MEDICATIONS:

Summit Debate administration may administer over the counter medications without contacting me.

No. Contact me before administering any over the counter medications.

CONSENT TO TREATMENT

I give Summit Debate permission to seek additional medical treatment for _____, if there is a medical emergency.

Signature of Parent

Date

Emergency Contact Number _____

Name of Contact Person/relation to student _____

Summit Debate | TRAVEL FORM | 2017 | IOWA
Please return by July 1, 2017 in order to insure correct processing.

NAME _____
 [Last Name, First Name]

Event NDF PF

Arrival Date: Friday July 28, 2017 Departure Date: _____

STUDENT CELL PHONE TO CALL ON ARRIVAL DAY: _____

Check the Program You Are In:

Resident

Commuter

RESIDENT ROOM MATE REQUEST: _____
 [Last Name, First Name]

Please check the appropriate section below, as it applies to you:

I will be a commuter and will be arranging my own transportation each day.

I am a resident and have arranged my own transportation.

I am a resident and I need arrival only, **one way**, airport shuttle \$30.00

I am a resident and I need departure only, **one way**, airport shuttle \$30.00

I am a resident and I need **both arrival and departure, round trip**, airport shuttle \$60.00

VERY IMPORTANT MESSAGE TO ALL STUDENTS REQUESTING AIRPORT SHUTTLE SERVICE:

The airport is Des Moines International Airport. Please be sure to attach all flight numbers (including connections). **You must attach a copy of your e-ticket or itinerary to allow us to monitor your flight arrival and connections on arrival day.** ALL students arriving at DSM will be met in baggage by a Summit Debate representative. Representatives will be holding Summit Debate signage, so they will be visible to students arriving in the baggage area.

PLEASE DO NOT SEND THIS FORM BACK, UNTIL YOU HAVE DONE FINAL TRAVEL ARRANGEMENTS.
 If 1- 7 days late, a \$30.00 late fee will be applied, if 8-16 days late a \$50.00 late fee will be applied and if turned in on registration day a \$100.00 late fee will be applied to the account. Please do not delay.

E-MAIL to info@summitdebate.com or MAIL BY JULY 1, 2017 TO:
 Summit Debate, 6511 Nova Dr. #279, Davie, FL 33317